

Professional Profile - Nesiba Ahmetović

Areas of Expertise:

- **Financial Management: Accounting and Bookkeeping**

(Financial reporting to state institutions in accordance with the Law on Accounting and Financial Operations of the Federation of Bosnia and Herzegovina; Financial reporting to donors; Internal financial reporting; Account coding; Bookkeeping of financial documentation; Drafting contracts, regulations, procedures, and other legal documents in line with applicable laws of FBiH; Domestic and international bank payments; Salary and fee calculations and disbursements; Cash register control and management; Completing forms and submitting applications to the Tax Administration, pension and health insurance for employees and associates; Budget spending monitoring and providing recommendations.)

Education, Certification, and Trainings:

- **Vocational Secondary School of Economics**
- **Certified Accounting Technician** – FinConsult Tuzla
- Training on Public Procurement according to the Practical Guide for Contract Procedures under EU Interreg PRAG Rules
- Training "May Mix of Current Topics": Amendments to the Law on Income Tax, Amendments to the Law on Contributions and Current Issues for VAT Payers, Consulting Center Revicon, Sarajevo
- Training on Procedures and Financial Reporting for EU Projects, Agency for Professional Development Apriori, Mostar
- Training on Human Resources, Administration, and Finance – Basic Principles of Financial Reporting, CARE International Balkans
- Annual Training for Accountants: Monitoring Amendments to Financial and Accounting Regulations, Consulting Center Revicon, Sarajevo
- Training on Financial Management, United Nations Development Programme Sarajevo
- Training on Bookkeeping and Fiscal Policy, International Rescue Committee Tuzla
- Training on Project Sustainability and Donor Relations, International Rescue Committee Tuzla
- Training on Project Proposal Writing; Monitoring and Evaluation, NGO TALDi Tuzla
- Training on Fundraising, NGO TALDi Tuzla
- Training on Financial Management, United States Agency for International Development, Sarajevo
- Training on Financial Operations in the NGO Sector, Center for Civil Initiatives, Sarajevo
- Training on Taxation and Tax Issues in the NGO Sector, Center for Civil Initiatives in cooperation with the Tax Administration of FBiH
- Continuous professional development in accounting and financial operations organized by authorized financial institutions